

**ROSS VALLEY FIRE DEPARTMENT**  
**Minutes of the Ross Valley Fire Board of June 11, 2025**  
**Note: These are summary action minutes only.**  
**The Zoom recording can be accessed by clicking [here](#)**

**Wednesday, June 11, 2025**  
**RVFD Board Meeting**

**\*\*REVISED\*\***

**1. Call to order – 6:30 pm**

Board Present: Kircher, McMillan, Burdo, Walker, Finn, Adams, Coler, Hellman  
Board Absent: Shortall  
Staff Present: Mahoney, Zuba (Zoom)  
Town Managers Present: Abrams, Donery, Johnson

**2. Chief Report – Verbal update by Fire Chief Mahoney**

Wildfire Preparedness Coordinator recruitment in interview stage. Sidewalk CPR scheduled for August 16 from 10 am to 2:00 pm. Good progress on Firestation 20 construction. Completion date July 2026. Project is ahead of schedule. Upcoming badge pinning ceremony scheduled for June 25. On June 1, we responded to male in cardiac arrest.

**3. Open time for public expression. Open time for public expression. The public is welcome to address the Board at this time on matters, not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.**

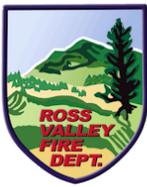
**No public comment.**

**4. Open Session:**

**Public Hearing:**

**In general, the following procedural order applies to public hearing items:**

- **Staff Presentation**
- **Board questions**



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777 San Anselmo Avenue, San Anselmo, CA 94960

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- **Public Comment - limited to 3 minutes/person**
- **Board discussion/action**

- a. Conduct a Public Hearing in Compliance with Assembly Bill 2561/Government Code Section 3502.3 regarding Vacancies, Recruitment, and Retention Efforts and accept the Annual Report on Staff Vacancies, Recruitment, and Retention Efforts as Required Under AB 2561

**President Burdo opened the public hearing. Chief Mahoney gave a report and fielded questions from the Board. No public comment.**

**President Burdo closed the hearing and then reopened it to accept the report then closed it again.**

**M/S Coler/Finn to accept report - roll call vote, eight ayes: Kircher, McMillan, Burdo, Walker, Finn, Adams, Coler, Hellman**

**Hearing closed.**

- b. Appoint Vice President to the Ross Valley Fire Department Board of Directors for 2025 – Fire Chief Mahoney

Chief Mahoney made a report. Director Burdo thanked Director ~~Dowling~~ Robbins for her service on the Board.

**No public comment.**

**M/S Hellman/Coler to appoint Director McMillan as Vice President for the remainder of 2025 - roll call vote, eight ayes: Kircher, McMillan, Burdo, Walker, Finn, Adams, Coler, Hellman**

- c. Adopt Resolution 25-06 Updating the Conflict of Interest Code

**Chief Mahoney gave a report and fielded questions from the Board.**

**No public comment.**

**M/S Coler/Walker to adopt resolution 25-06 - roll call vote, eight ayes: Kircher, McMillan, Burdo, Walker, Finn, Adams, Coler, Hellman**

5. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may



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be approved with one action.

Chief Mahoney answered a question from the Board clarifying what a good intent call is.

No public comment.

**M/S Coler/Finn to approve consent agenda - roll call vote, eight ayes: Kircher, McMillan, Burdo, Walker, Finn, Adams, Coler, Hellman**

6. Announce Adjournment to Closed Session: (7:00 pm)

**Convene in Closed Session:**

**a) Conference with Labor Negotiators (Government Code 54957.6)**

- i) Agency Designated Representative: Dave Donery  
Employee Organization: Ross Valley Fire Chief Officers Association and  
The Ross Valley Firefighters Association  
Regarding: Labor Negotiations

**No public comment.**

7. Announce Action in Closed Session, if any.

**Director McMillan: No reportable actions. (Director Burdo absent)**

8. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.
9. Adjourn (8:15 pm)

The next meeting is scheduled for Wednesday, July 9, 2025, in person at the San Anselmo Town Council Chambers at 525 San Anselmo Ave. San Anselmo, CA 94960, and via zoom.

*Lauren Houde*

s/Lauren Houde, Administrative Assistant

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